

DORISAM INTERNATIONAL SCHOOL COMPLEX



P. O. BOX DH 28, HO VOLTA REGION
+233 243 219 795 / +233 208 3309 136
dorisamintschool@gmail.com

ADMISSION FORM PART I – PARTICULARS OF THE PUPIL

Pupil's passport size photo, Parent/guardian's passport size photo

- Name.....
- Date of Birth.....
- Place of Birth.....
- Nationality.....
- Residence.....
- Gender: Male Female
- Religion.....

HEALTH INFORMATION:

Is the child suffering from any illness? Yes No

If yes, state illness _____

Is your child allergic to any drugs? Yes No

If yes, state drugs _____

Has your child any deformity? Yes No

If yes, indicate _____

Which of the following has your child been immunized against? Tick the appropriate.

Measles () Polio () Mumps () Small Pox () Tuberculosis () Hepatitis ()

Yellow Fever () Meningitis () Diphtheria ()

Brief medical report (from a certified doctor) _____

LOCATION: GOIL DOWN, HO BANKOE, OPPOSITE DIVINE
FLAVOURS CATERING SCHOOL

PART II – PARTICULARS OF THE PARENTS/GUARDIANS

•Father's Name.....Occupation.....
Physical address..... Postal Address.....
Tel:.....

•Mother's Name.....Occupation.....
Physical address.....Postal Address.....
Tel:.....

•Guardian's Name.....Occupation.....
Physical address..... Postal Address.....
Tel:.....

PART III – WITHDRAWAL NOTICE

One month notice shall be required from parent/guardian on withdrawing the pupil from the school and all fees paid are none refundable.

PART (IV) ATTESTATION

1. I (Full Name), the parent/guardian of the applicant (pupil) hereby attest that all the information given in part I and II above of this form are true.

2. I Promise to abide by all rules of the school during all the time the pupil is registered with the school.

3. I further understand that any breach of the school's rules amounts to breach of contract between me and the school.

4. I agree that any legal action can be taken against me, in case I fail to pay my child/wards school fees to retrieve the fees.

5. I understand that in every institution or organization, there may be risk of injury or harm. I agree to be responsible for any medical expenses that may be incurred by my child while participating in the activities of the school. I also agree to hold the staffs, care givers and volunteers of DORISAM INTERNATIONAL SCHOOL and their families harmless and avoid indemnity for any damage or loss that may occur as a result of my child's participation in activities

Date Signature of parent/Guardian

OFFICIAL APPROVAL (OFFICE USE ONLY)

ADMISSION GRANTED:

DATE:

Signature:

.....
MANAGER/HEAD TEACHER

Dear parent,

Please be informed that your child or children are in safe hands with us here in DORISAM INTERNATIONAL SCHOOL. We take this opportunity to welcome you to God's Family where safety of your children is guaranteed.

We would like you to observe the following rules:

- ◆ The School would open by 7:00am and close by 4:00pm, within this period parents are expected to bring and receive their wards accordingly. Please note that there is half an hour (30mins) grace period for parents who close from work late. Thus by 4:30pm is expected that all wards are received by parents. Failure to do so attracts a fee of GH¢10.00, no exemptions!!.
- ◆ Parents should please ensure that their wards have enough foods and beverages to sustain them for the period in our care. The school also provides feeding for interested parents. See back page for an example of our menu. Menu changes fortnightly (every two weeks).
- ◆ Extra clothing and diapers should be brought for the child to use when necessary.
- ◆ Note that fees paid is not refundable.
- ◆ Sick children/wards should not be brought to the school until they are well.

Please be assured of our commitment to provide you with excellent care for your child.

NB: In addition to the application form the following documents/items shall be required.

- Two **passport size photograph** of child to be attached on the first page.
- Two **passport size photograph** of Parents or guardian.
- A photocopy of the child's **weighing card, NHIS Card, Birth Certificate** and **Health records**.

DORISAM INTERNATIONAL SCH.
Trinity Our Foundation

PROSPECTUS

- * Face towel
- * House dress
- * Plastic cup & spoon & bowl (one each)
- * Enough diapers and wipes (for a day)
- * Labelled bowl with cover (sterilizer)
- * Powder (1 cusson powder)
- * Comb
- * Body towel
- * Sealed Bottle water (each day)
- * Court Sheet
- * Mat (Pokete)

TOILETRIES:

- * Toilet roll - 1 packet
- * Dettol (Big size) - 1
- * Toilet Soap (Dettol/Camel / Life buoy) - 4 pcs
- * Key soap - 1 bar
- * Bleach (parazone) - 1
- * Omo (washing powder) - 1 Big size
- * Liquid Soap (Sunlight Big size) - 1

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